SCRUM MEETING WEEK (4)

**:white_check_mark: Sprint planning checklist**

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| **Preparation** | **Meeting** | **Follow up** |
| ​​Updated the GitHub repository.  Created a README.md file. | ​​Discussed the user-case diagrams and what features we want to implement in our project. | ​​Confirmed the diagrams with the TA in our assigned lab. |

** Sprint team members**

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| --- | --- |
| **Name** | **Role** |
| ​​Mahi Gangal | ​​Brainstorm features for user-case diagrams |
| Pratham Shah | Helped in drawing the user-case diagram. |
| Sparsh Khanna | Brainstorm features for user-case diagrams |
| Mithish Ravisankar Geetha | Helped with the user stories |
| Ojus Sharma | Helped with the user stories |

** Sprint planning meeting items**

**Previous sprint summary**

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| --- | --- |
| **Sprint theme** | ​​M1 Completion |
| **Issues completed** | ​​0 |
| **Issues left** | 0 |
| **Team Capacity** | 3 hours |
| **Summary** | ​​We discussed features to put in the Team Agreement report and prioritized the project preferences. |

**Details Current sprint**

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| --- | --- |
| **Start date** | ​​27th January |
| **End date** | 2nd February |
| **Sprint theme** | ​​User-case Diagrams and user Stories |
| **Team capacity** | 6.25 |
| **Issues capacity** | 0 |
| **Individual capacity** | Mahi- 1.25 hours  Mithish- 1.25 hours  Sparsh- 1.25 hours  Ojus- 1.25 hours  Pratham-1.25 hours |
| **Potential risks** | Only basic understanding of user case diagrams which can lead to more time spent on them. |
| **Mitigations** | Read through and understand the Professor’s notes before starting with the work. |

** Sprint planning resources**